

**MINUTES OF MEETING
PORTOFINO ISLES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Portofino Isles Community Development District was held on Tuesday, February 14, 2023, at 10:00 a.m. at 1856 SW Newport Isles Blvd., Port St. Lucie, Florida 34953.

Present and constituting a quorum were:

Juan Azcona	Chairman
Rohn Timm	Assistant Secretary
Gerald Mirabile	Assistant Secretary

Also present were:

Ginger Wald	District Counsel
Paul Winkeljohn	District Manager
John Jado	Field Supervisor
John Kischel	Newport Isles Property Manager
Michele Logerby	POA Board member

Please Note: Due to equipment failure, this meeting was unable to be transcribed verbatim and the following is a summary of actions taken at the meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Winkeljohn called the roll and stated we have a quorum.

SECOND ORDER OF BUSINESS

Organizational Matters

- A. Consideration of Appointment of Supervisor(s) to Fill Unexpired Term(s) of Office – Seat #4 (11/2026)**
- B. Oath of Office for Elected/Newly Appointed Supervisor(s)**
- C. Electing Officer(s)**

Mr. Winkeljohn informed the Board they had one vacant seat and asked if they wished to appoint someone to the Board at this time. The Board had no one to appoint at this time.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
January 10, 2023 Meeting**

Mr. Winkeljohn presented the minutes from the January 10, 2023 meeting, asked for any comments, additions, deletions, or corrections, and upon not hearing any, asked for a motion to approve them.

On Motion by Mr. Timm seconded by Mr. Mirabile with all in favor, the Minutes of the January 10, 2023 Meeting were approved.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There not being any report, the next item followed.

B. Engineer

There not being any report, the next item followed.

C. Field Manager

Mr. Jado gave an update on his field manager's report and asked the Board for a not to exceed amount of \$1,000 for raccoon removal.

ON MOTION by Mr. Azcona seconded by Mr. Mirabile with all in favor, authorizing a not to exceed amount of \$1,000 for raccoon removal was approved.

Mr. Jado also gave an update on the annual plant replacements and stated the date was still to be determined.

D. CDD Manager

There not being any report, the next item followed.

FIFTH ORDER OF BUSINESS

Financial Reports

- A. Approval of Check Register
- B. Balance Sheet and Income Statement

Mr. Winkeljohn presented the financial reports, asked if there were any questions on the check run summary, or on the balance sheet and income statement, and upon not hearing any, asked for a motion to approve them.

On Motion by Mr. Mirabile seconded by Mr. Azcona with all in favor, the Check Register, Balance Sheet and Income Statement were approved.

SIXTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Mr. Winkeljohn asked if there were any Supervisor's Requests or Audience Comments.

The Board had a brief discussion relating to some additional benches with pads to be placed within the community, and made a motion to purchase 2 benches, plus pads not to exceed \$4,800.

ON MOTION by Mr. Mirabile seconded by Mr. Timm with all in favor, authorizing a not to exceed amount of \$4,800 for two additional benches and pads was approved.

SEVENTH ORDER OF BUSINESS

Adjournment

Mr. Wilson: I make a motion to adjourn.

On Motion by Mr. Azcona seconded by Mr. Mirabile with all in favor, the Meeting was adjourned.



Secretary / Assistant Secretary



Chairman/Vice Chairman